



## GOVERNMENT OF PAKISTAN

# MINISTRY OF INFORMATION AND BROADCASTING (OFFICE OF THE PRESS REGISTRAR)



## VACANCY POSITIONS

Ministry of Information Broadcasting, Islamabad requires services of qualified, energetic, experienced and motivated individuals for appointment against following Project Position Scale Policy on contract basis: -

Name of Post(s)	Pay Scale	No. of Posts	Qualification	Experience	Age
Deputy Director (IT)	PPS-08	01	1 <sup>st</sup> Class or Grade 'B' Master's degree in computer Science/BCS (04-years) IT/ Computing Electronics or equivalent	10-years' experience out of which 5 years Post qualification experience in Project management, ICT, LAN, web, or software.	45-years
Technical Assistant	PPS-06	01	2 <sup>nd</sup> Class or Grade 'C' Bachelor's degree in IT/CS /Commerce/Arts /Computer Engineering Management or equivalent.	2-years' experience out of which 2years' experience of design, installation and maintenance of local wide area Networks (LAN/WAN) at a local or foreign organization of good repute	40-years
IT Assistant	PPS-05	02	2 <sup>nd</sup> Class or Grade "C" Bachelor's degree in computer Science recognized by Higher Education Commission OR 2 <sup>nd</sup> Class Bachelor's degree from a recognized university with a one-year diploma in computer science/ Information technology from a recognized board of technical education.	At least 2-years' experience	18-25 years
Data Entry Operator	PPS-05	01	2 <sup>nd</sup> Class or grade "C" Bachelor's degree with Computer Science/ Statistics /Mathematics/ Physics from a University recognized by the HEC. Min Speed of 10,000 key depression. per hour for data entry/verification	At least 2-years' experience	18-25 years
Upper Division clerk	PPS-04	01	Intermediate Minimum Typing speed of 40 w.p.m 3-week Basic IT Training Course (including MS, Office) conducted by NITB	At least 2-years' experience in lower grade	18-25 years
Dispatch Rider	PPS-01	01	Primary Pass Valid Driving License holder and well versed in the traffic rules.		18-30 years

1. All the posts are against merit quota.
2. Details for the above posts/Application form are also available on the official website of the Office of the Press Registrar (<http://www.opr.gov.pk>).
3. Interested candidates may apply within 15-days of publication of advertisement.
4. Only shortlisted candidates will be called for interview.
5. No TA/DA will be admissible for the test/interview.

**Deputy Press Registrar (DPR)**  
**Ministry of Information and Broadcasting**  
**OFFICE OF THE PRESS REGISTRAR**  
**BENEVOLENT FUND BUILDING, ZERO POINT, ISLAMABAD**  
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PID (I) No.1607/24