

CAREER OPPORTUNITIES

Punjab Skills Development Fund (PSDF) is the largest skills development fund in Pakistan, established in 2010 as a not-for-profit company set up by the Government of the Punjab (GoPb).

PSDF creates an environment where individuals can thrive and reach their full potential. Join us and be part of a team where your talent is not just recognized, but celebrated, propelling you towards professional success while contributing to a dynamic and inclusive work culture.

We are looking for energetic and motivated professionals for the following PSDF (Punjab Skill Development Fund) positions in Lahore:

Sr. No	Position	Education & Experience
1	Manager Business Development	Master's degree in Marketing, Economics, Business Administration, Social Sciences or any relevant/similar degree from an HEC-recognized/accredited university. Minimum 8 years of experience with at least 2 years in a managerial role in a relevant/similar field. (Experience with international organizations will be preferred.)
2	Manager Grants and Proposals	Master's degree in Research, Economics, Business Administration, Public Relations, Public Administration, Communications, or any relevant/similar degree from an HEC-recognized/accredited university. 5 - 8 years of experience in a relevant/similar field. (Experience in grant proposals and securing funding will be preferred.)
3	Associate Grants and Proposals	Bachelor's (Hons) degree in Research, Economics, Business Administration, Public Relations, Public Administration, Communications, or any relevant/similar degree from an HEC-recognized/accredited university. Minimum 2 years of experience in a relevant/similar field. (Experience in grant proposals and securing funding in Public sector & international domain will be preferred.)
4	Associate Business Development	Bachelor's (Hons) degree in Economics, Marketing, Business Administration, Social Sciences, or any relevant/similar discipline from an HEC-recognized/accredited university. Minimum 2 years of experience in a relevant/similar field. (Experience in project management, partnerships, and contract management will be preferred.)
5	Associate Visual Communications	Bachelor's (Hons) degree in Graphic Design, Visual Arts, or a relevant/similar degree from an HEC-recognized/accredited university. Minimum 2 years of experience in a relevant/similar field. Proficiency in PowerPoint & Adobe Creative Suite (Photoshop, Illustrator, InDesign) and other design software will be preferred.

For application and terms of reference, please visit:

- psdf.org.pk/careers
- Closing date: Sep 06, 2024

Important Information: We are equal-opportunity employers with a zero-tolerance policy towards sexual exploitation and abuse. Applicants with previous or outstanding cases must provide proof that they have been acquitted of charges if they wish to apply.



Human Resources Department

21 A, H-Block, Dr. Mateen Fatima Road, Gulberg II, Lahore, Pakistan.

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