

We Are Hiring

NTL is seeking a highly skilled and experienced professional for following positions:-

Position & Age	Educational Background	Professional Experience, Skills & Competencies
<p>Deputy Director (Corporate Affairs)</p> <p>(Positions - 1)</p> <p>Age Max : 45 years</p>	<p>ACCA/CA Inter from recognized institute</p>	<p>Professional Experience</p> <ul style="list-style-type: none"> Minimum 8 x year of Post-qualification experience in relevant field & reputed organization Excellent knowledge of corporate affairs. Hands on experience of writing regular expressions. <p>Skills & Competencies</p> <ul style="list-style-type: none"> Organize and manage Board Meetings, General Meetings. Ensuring timely issuance of notices, agendas and Minutes Maintaining statutory records and registers as required by the Law and regulatory authorities Facilitate communication between the Board, Management Compliance with Companies Act 2017 and relevant statutory and regulatory requirements. Correspondence with Ministries Compliance reporting and risk Management.
<p>Assistant Director (e-Sahulat)</p> <p>(Positions - 2)</p> <p>Age Max : 37 years</p>	<p>Bachelors in Information Security/ Cyber Security/ Computer Science (4 years) or equivalent from HEC Recognized University. (Master's degree in related field will be preferred)</p>	<p>Professional Experience</p> <ul style="list-style-type: none"> Minimum 3 x year of post-qualification experience in relevant field & reputed organization. <p>Skills & Competencies</p> <ul style="list-style-type: none"> Strong analytical and problem-solving skills with meticulous attention to detail. Excellent communication and interpersonal abilities to effectively collaborate with cross-functional teams. Proactive approach to staying updated with emerging cybersecurity trends and technologies. Ability to thrive in a fast-paced environment and manage multiple priorities effectively. Dedication to upholding the highest standards of confidentiality, integrity, and professionalism
<p>Assistant Director (Technical)</p> <p>(Positions - 2)</p> <p>Age Max: 37 years</p>	<p>BE/BS in Software Eng./IT/IS Telecom/Computer Science (4 years) or equivalent from HEC Recognized University. (Master's degree in related field will be preferred)</p>	<p>Professional Experience</p> <ul style="list-style-type: none"> Minimum 3 x year of post-qualification hands on experience in Information security related fields Excellent knowledge of Information Security standards, compliance, technologies in practice. Sound experience of Risks assessment, Penetration testing, patching and security compliance. <p>Skills & Competencies</p> <ul style="list-style-type: none"> Strong understanding of network security, data center security, and information security principles. Proficiency in security tools and technologies (e.g. firewalls, intrusion detection/prevention systems, encryption technologies). Implementation experience for security policies, procedures, and guidelines.
<p>Assistant Director (Finance)</p> <p>(Positions - 2)</p> <p>Age Max: 37 years</p>	<p>MBA Finance/CFA/ACCA from HEC Recognized University</p>	<p>Professional Experience</p> <ul style="list-style-type: none"> Minimum 3 x year of post-qualification experience in relevant field & reputed organization. <p>Skills & Competencies</p> <ul style="list-style-type: none"> Hands on experience in handling financial negotiations with

Terms & Conditions

1. Selected candidate will be hired initially for contract period of 5 x year (extendable if required).
2. Management reserves the right to accept/reject any application without assigning any reason.
3. Only shortlisted candidates will be called for test/interview.
4. Candidate shall be disqualified if false information is provided.
5. 5 x year relaxation in age is already included in above age limit.
6. Selected candidate shall provide Medical Fitness and Character Certificates.
7. No TA/DA will be admissible.
8. Attested degrees from Higher Education Commission (HEC) must be provided at the time of interview.
9. Females, Minority, Transgender and Differently-abled candidates are encouraged to apply.
10. Electronic gadgets, mobile phones, smart watches etc. will not be allowed during interview.
11. The deadline for submission of application is **25th August, 2024** and **only online applications will be accepted.**
12. For further details and to apply, please visit <https://careers.nadra.gov.pk>

**HR Department
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