



We Are Hiring

NADRA is seeking highly skilled and experienced professionals for following positions:-

Position & Age	Educational Background	Professional Experience, Skills & Competencies
<p>Assistant Director (Network Engineer)</p> <p>(Positions - 2)</p> <p>Age Max: 37 years</p>	<p>BE/BS in Software Eng./IT/ Telecom/Computer Science (4 years) or equivalent from HEC Recognized University.</p> <p>(Master's degree in related field will be preferred)</p>	<p><u>Professional Experience</u></p> <ul style="list-style-type: none"> Minimum 3 years of post-qualification experience in troubleshooting issues, configurations, optimizing performance and implementation of communication network elements including firewalls, switches, NMS, NAC, Wireless Networks, Wired Networks and other network related devices. <p><u>Skills & Competencies</u></p> <ul style="list-style-type: none"> Documentation included but not limited to SOP Creation, Maintenance Manual, Configuration Manuals, IP Scheme and Support Manuals. Flexible to work in Morning and Evening Shifts. Fully skilled to configure and operate various types of network devices including multi-OEM switches, firewalls, NAC, NMS, network media (Fiber, DSL, VSAT, Radio links and 3G/4G). Knowledge of IP subnetting, super netting, CIDR, DHCP, DNS, Proxy, RADIUS, VPN, SSL, IPsec.
<p>Assistant Director (Cyber Security Compliance Officer)</p> <p>(Positions - 2)</p> <p>Age Max: 37 years</p>	<p>BE/BS in Software Eng./IT/IS Telecom/Computer Science (4 years) or equivalent from HEC Recognized University.</p> <p>(Master's degree in related field will be preferred)</p>	<p><u>Professional Experience</u></p> <ul style="list-style-type: none"> Minimum 3 years of post-qualification hands on experience in Information security related fields. Excellent knowledge of Information Security standards, compliance, technologies in practice. Sound experience of Risks assessment, Penetration testing, patching and security compliance. <p><u>Skills & Competencies</u></p> <ul style="list-style-type: none"> Strong understanding of network security, data center security, and information security principles. Proficiency in security tools and technologies (e.g., firewalls, intrusion detection/prevention systems, encryption technologies). Implementation experience for security policies, procedures, and guidelines.
<p>Assist Director (System Administrator – Linux/Virtualization)</p> <p>(Positions - 3)</p> <p>Age Max: 37 years</p>	<p>BE/BS in Software Eng./IT/ Telecom/Computer Science (4 years) or equivalent from HEC Recognized University.</p> <p>(Master's degree in related field will be preferred)</p>	<p><u>Professional Experience</u></p> <ul style="list-style-type: none"> Minimum of 3 years of post-qualification experience in system administration, knowledge of Linux, and virtualization technology. Knowledge of Software automation tools for production systems. Experience of webserver, GIT, CI/CD pipelines etc. <p><u>Skills & Competencies</u></p> <p>Should possess expertise in following:</p> <ul style="list-style-type: none"> OS Linux (Redhat, CentOS, Oracle Linux). Webserver, (apache-tomcat, IBM WebSphere, etc). Any Backup software experience. Version control and release management like Gitlab, Github, Gitbucket. Bash scripting.

<p>Assistant Director (System Administrator – Microsoft Stack)</p> <p>(Positions - 2)</p> <p>Age Max: 37 years</p>	<p>BE/BS in Software Eng./IT/ Telecom/Computer Science (4 years) or equivalent from HEC Recognized University.</p> <p>(Master's degree in related field will be preferred)</p>	<p><u>Professional Experience</u></p> <ul style="list-style-type: none"> • Minimum 2 years of post-qualification experience in deployment of Windows Server, Active Directory, DNS, PKI, exchange server and open-source platforms. • Excellent knowledge of Antivirus and patch management solution. • Hands on experience of backup and application whitelisting tools. <p><u>Skills & Competencies</u></p> <p>Should possess expertise in following:</p> <ul style="list-style-type: none"> • Network and domain administration skills. • Technical writing skills. • Ability to work effectively in a team and independently. • Be able to work in shifts for service monitoring and troubleshooting. • Certifications in relevant fields.
<p>Assistant Director (System Administrator – NOC)</p> <p>(Positions - 1)</p> <p>Age Max: 37 years</p>	<p>BE/BS in Software Eng./IT/ Telecom/Computer Science (4 years) or equivalent from HEC Recognized University.</p> <p>(Master's degree in related field will be preferred)</p>	<p><u>Professional Experience</u></p> <ul style="list-style-type: none"> • Minimum of 2 years of post-qualification experience in Network and System monitoring tools. • Practical experience of middleware technologies (IBM WebSphere/Oracle WebLogic). • Hand on experience on integration of end points with Network management solutions like Solar winds, PRTG, Manage engine. <p><u>Skills & Competencies</u></p> <ul style="list-style-type: none"> • Relevant working experience in NOC. • OS and NMS configuration, administration, and troubleshooting. • Willing to provide L1 support for DC related operations. • NMS related certifications will be preferred. • Be able to work in night shifts and on rotation.

Job Location: Islamabad

Terms & Conditions

1. Selected candidate will be hired initially for contract period of 5 years (extendable if required).
2. Management reserves the right to accept/reject any application without assigning any reason.
3. Only shortlisted candidates will be called for test/interview.
4. Candidate shall be disqualified if false information is provided.
5. 5 years' relaxation in age is already included in above age limit.
6. Selected candidate shall provide Medical Fitness and Character Certificates.
7. Employees serving in Government/Semi-Government departments must provide/attach No Objection Certificate (NOC).
8. No TA/DA will be admissible.
9. Attested degrees from Higher Education Commission (HEC) must be provided at the time of interview.
10. Females, Minority, Transgenders and Differently-abled candidates are encouraged to apply.
11. Electronic gadgets, mobile phones, smart watches etc. will not be allowed during test/interview.
12. The deadline for submission of application is **11th August, 2024** and **only online applications will be accepted.**
13. For further details and to apply, please visit <https://careers.nadra.gov.pk>

HR Directorate

National Database Registration Authority

State Bank of Pakistan, Shahrah-e-Jamhuriat, Sector G-5/2, Islamabad